



**JOB POSTING**  
**DATE: 4 August 2015**

**POSITION:** Quality Inspector

**REFERENCE #:**

**SECTION:** Special Projects Section

**DATE REQUIRED:** a.s.a.p.

**SHIFT WORK:** Yes No ✓

**Position Responsibilities:**

- Ensure that all parts & documentation successfully meet customer specifications by performing first off, in-process and final inspections and documentation review / approval
- Effective customer and sub-contractor communication & interactions
- Effective application of the Quality Management System
- Consistently demonstrate a passion for internal and external customer service
- Effectively handle changing priorities in a fast paced environment

**This position requires:**

- proven experience with a wide assortment of inspection tools and methods
- proven working knowledge of geometric dimensioning and tolerancing
- excellent mathematical and blueprint reading skills
- proven working knowledge of Quality Standards i.e. N285.0, ISO 9001:2008, Z299
- review & approval of project related documentation
- preparation of QA documentation
- evaluation of customer returns
- strong administrative skills i.e. creating and writing reports
- strong organizational and communication skills
- effective customer and sub-contractor communication & interactions

If you know of anyone with these qualifications and experience, please submit resumes to:

Human Resources  
B.C. Instruments  
P.O. Box 430  
Schomberg, ON  
L0G 1T0  
Fax: (905) 939-8206  
E mail: [aprilh@bc-instruments.com](mailto:aprilh@bc-instruments.com)

POSTING EXPIRES 1 OCTOBER 2015